

Accredited Lock Supply

January 13, 2011

To Valued Class Attendees:

Starting March 1, 2011, any class that is being held here at Accredited Lock Supply will require a check or credit card number to be given at the time of registration. Should you NOT attend the class in which you have signed up for, you will be charged a nominal fee of (\$20) Twenty Dollars.

If you find that you cannot attend the class, a cancellation 24 hours in advance is mandatory. If you do not call or email, your card will be charged the day of your class. If your credit card is charged, you will receive a receipt in the mail. If you attend the class, your check will be handed back to you.

This measure is being taken in response to the increasing number of “no-shows” on the day of classes. Accredited Lock is proud to offer free classes; however, because the class is free to the attendees does not mean it is free for the manufacturers who supply the instructors, lunch, and any other gifts they wish to provide.

I am thankful for all of you who attend and participate; without you the Education Program here at Accredited Lock would not be possible. I am sorry that this measure is being taken but I assure you that you will not be charged unless you fall in violation of this act. I want to keep the classes here free for all who wish to attend and I believe this is the fairest way to achieve that.

Of course, if you have any comments, questions, or concerns please do not hesitate to contact me.

Sincerely,
Ryan Weaver
Education Director
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